

ST. ANDREWØS SCHOOL
ALUMNI ASSOCIATION BY LAWS

ARTICLE I

Name, Purpose and Office

Section 1. Name

The name of the Association is St. AndrewØs Alumni Association

Section 2. Purpose

The purposes for which the Association is organized include but are not limited to, the following:

- a. Providing the graduates and former students of St. AndrewØs and Independent Presbyterian Day School with a means of maintaining contact with the school and facilitating alumni awareness of growth and changes within the school;
- b. Helping the school continue to maintain its high ideals;
- c. Organizing social activities at which its members can meet, renew acquaintances and keep abreast of the schoolØs current programs;
- d. Attract to St. AndrewØs good students who will continue to maintain the schoolØs fine academic reputation;
- e. Encourage financial support of St. AndrewØs.

Section 3. Principal Office

The principal office of the Association will be located at 601 Penn Waller Road, Savannah, Georgia 31410

ARTICLE II

Members

Membership in the Association shall accrue without payment of any dues:

- a. Automatically to all graduates and former students of St. AndrewØs and Independent Day School;
- b. To any other persons upon their election as honorary members at any regular or special meeting of the Association.

ARTICLE III Alumni Board

Section 1. General Powers and Duties

The property, duties and affairs of the Association shall be managed by the Alumni Board. Without limiting the generality of the foregoing, the Alumni Board may exercise all such powers of the Association as are provided by these By Laws, as may be amended.

Section 2. Number and Qualification

The council will consist of:

- a. the Executive Committee of the Association;
- b. not less than ten or more than thirty alumni

No graduating class will have more than three representatives on the Board at any one time. The Head of School and the Director of Alumni Relations at St. Andrewø, or their designees, shall serve as ex-officio members of the Council and any of its committees.

Section 3. Terms

Members of the Board will serve for three-year terms. No such member will serve more than two consecutive three-year terms.

Section 4. Vacancies

Any vacancy that may occur on the Alumni Board may be filled by a majority vote of the members then in office present and voting at a meeting of the Alumni Board at which a quorum is present. A member appointed to fill a vacancy will be appointed for the unexpired terms of his or her predecessor in office.

Section 5. Resignations

Any member may resign at any time by giving written notice to the President of the Association. Such resignation shall take effect at the time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 6. Removal of Members

Any member may be removed at any time by the vote of a majority of the members then in office present and voting at a meeting of the Alumni Board at which a quorum is present; provided, however, that if the meeting is a special meeting, a member may be so removed only if written notice of such meeting is delivered to all members not less than twenty days prior to the date of such meeting stating that purpose of such meeting is to vote upon the removal of such member or members named in the notice.

Section 7. Meeting

The President of the Association shall convene meetings of the Alumni Board not less than two times during the school year. The Secretary shall prepare a summary of the Board's activities periodically and report the same to the St. Andrewø alumni by means of the newsletter or any other appropriate medium.

Section 8. Quorum

A majority of the Board members then in office shall be necessary to constitute a quorum for the transaction of business at any meeting of the Board.

ARTICLE IV Executive Committee

Section 1. Officers

The Executive Committee of the Alumni Association will consist of a President, Vice President and Secretary

- a. The President shall, in general, supervise and control all of the business and affairs of the Association and the Board, including but not limited to: taking the chair of meetings of the Board and calling the members to order; announcing the business before the Board in the order in which it is to be acted upon; stating and putting to vote all questions that are regularly moved or arise in the course of the proceedings; conducting debate on motions and subjects brought before the Board; deciding all questions of order; authenticating by signature, when necessary, all acts, orders and proceedings of the Association or Board; and appointing special committees.
- b. The Vice President will have all the powers and perform all of the duties of the President in the absence or incapacity of the President and will perform such other duties as may be prescribed by the Alumni Board or these By Laws.
- c. The Secretary will keep full minutes of the meetings of the Board; keep charge of these By Laws; and work with the Alumni Office to maintain a current alumni list.

Section 2. Election of Officers

Nominations for officer positions will be made by members of the Board at its last meeting of each school year or as soon thereafter as is reasonably practicable. Upon their election by a majority of the members of the Board at a meeting at which a quorum exists, officers shall serve for two-year terms and may stand for re-election without limitation, except as otherwise stated in these By Laws. Vacancies on the Executive Committee will be filled by the Alumni Board as soon as practicable, but no later than the next regularly scheduled meeting after the vacancy arises.

ARTICLE V Rules of Order

The rules contained in Robert's Rules of Order, Revised will govern the meetings of the Board in all cases in which they are not inconsistent with these By Laws or special rules of the Board.

ARTICLE VI By Law Amendments

These By Laws may be amended, altered or repealed, and the new By Laws may be adopted, upon the affirmative vote of two thirds of the members then in office. Any motion or motions to change these By Laws must be placed on the agenda prior to the meeting of the Board at which such action will be taken, and delivered to all Board members no more than sixty and no less than thirty days prior to such meeting.

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