



Transcript Request

CONFIDENTIAL

TO THE PARENT

Please print the student's name and school below and distribute to your child's current school with a stamped envelope addressed to the Admissions Office at St. Andrew's or ask them to email or fax the transcript. In signing below, you permit the school to share the information requested with the Admission Committee.

Student's Name

Date of Birth

Current School

Grade Entering

Parent/Guardian's Printed Name

Parent/Guardian's Signature

Date

The above student has applied for admission to St. Andrew's School. Please send the following information at your earliest convenience:

1. Copy of the entire transcript of all work completed (current and final) and your school's grading scale.
2. Any standardized test scores.
3. Information concerning special programs in which the student may have been enrolled.
4. Any psychological testing.
5. Health records to include Certificate of Immunization.
6. All disciplinary records.



St. Andrew's School
601 Penn Waller Road
Savannah, Georgia 31410
P: 912.897.4941
F: 912.629-0189
E: hellew@saintschool.com
www.saintschool.com

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