



## **Director of the Learning Commons** ***Grades PreK3 - 4, with Middle School Library Responsibilities***

St. Andrew's is an independent, college preparatory school located in Savannah, GA. Serving grades PreK3 – Grade 12, the school operates in a divisional model. The Lower School at St. Andrew's serves students in grades PreK3 – Grade 4; the Middle School serves grades 5-8; and the Upper School serves grades 9-12. Rooted in a student centered model, St. Andrew's teachers are dedicated to a 21<sup>st</sup> Century pedagogy and are comfortable integrating a purposeful level of technology and project based learning in their classrooms to support instruction. Striving to create an engaging and meaningful learning environment, St. Andrew's is committed to small class sizes, applied learning, and an individualized approach to instruction.

### **Transition to the Learning Commons**

As we prepare students for the current and future world they will live in, we recognize the need for a flexible, responsive approach to the rapid development of technology and resources available to educators. Resource spaces like the traditional library and classroom approaches must continually evolve to better promote the collaborative style progressive learning and the world of work now demand. As St. Andrew's embarks on the transition to a Learning Commons model, we look to identify a teacher leader comfortable serving as an innovative change agent with vision and self direction.

Our goal is to create a flexible space that is both physical and virtual that supports student learning and classroom instruction. This space, and its Director, will be accessible to individuals as well as whole classes on an as needed basis, not a weekly schedule. Books and literacy will remain a valued and critical component of the program, but the focus of the role will shift from primarily managing a collection to supporting students and teachers in the access to resources available through the library and media center.

### **Essential Duties and Responsibilities**

- Serve as a teacher leader and collaborator in the areas of technology integration, inquiry-based teaching and learning, and individualized instruction.
- Provide resources in the form of media, technology, literature, and project support to teachers for planned units of study.

- Evaluate and select appropriate literature for students in grades PreK3 - 8 and manage the school's library collection.
- Teach research and technology skills to students in grades 1 - 4.
- Assemble and maintain comprehensive access to appropriate technology applications and research databases and engines.
- Support the Head of Lower School in the professional development of staff in the areas of technology, project-based learning, and student-led inquiry.

## **Desired Qualities**

- **Adaptability** - Illustrates flexibility in the shifting priorities required to meet the needs of a student-centered classroom.
- **Communication and Customer Service Skills** – Understands the unique balance of an Independent School community and the variety of stakeholders. Communicates clearly and compellingly with the diverse balance of daily interactions in both oral and written forms. Anticipates and responds to stakeholder needs in a high-quality and courteous manner.
- **Innovative Problem Solving** – Approaches work with a sense of possibility and sees challenges as opportunities for creative problem solving. Takes initiative to explore situations and find potential innovative solutions.
- **Dependability** – Consistently delivers instruction with high quality reflective of the values and pedagogy of a St. Andrew's School education. Meets the needs of students and parents with a combination of organization, detailed planning, and regular communication.
- **Use of Data and Technology** – Exhibits a familiarity and comfort with the use of school-related data and classroom technology and regularly integrates both to the benefit of classroom instruction.

## **Qualifications**

- A bachelor degree (masters preferred) in elementary education, English, library or media science, technology, or a related field.
- Classroom teaching, library or media specialist, technology teaching, or a combination of these experiences.
- A preference for candidates with knowledge of, and/or experience working in, an independent school environment.
- Proficiency in relevant technology, coding and programing applications, presentation software, Google, Apple, and Microsoft Office applications, digital photography, video applications, SMART Boards, and keyboarding.
- Demonstrated involvement in professional development and school community engagement beyond the daily classroom assignment.

Interested candidates should contact Anne Weisel, Head of Lower School, at [weisela@saintschool.com](mailto:weisela@saintschool.com), and include a cover letter, resume, and a minimum of three references.